

## SHAHIN KHAN

### Permanent and Mailing Address:

Station Road, Bhagalpur, Bajitpur, Kishoregonj.

Mobile: +880161881216

E-mail: shahinkhanmsc@gmail.com



### CAREER OBJECTIVE:

Looking for a long term full-time job where I can apply my technical skills to achieve success in the field of digital marketing and grow with any national or multinational organization. I would like to implement my experience, my innovative ideas, skills and creativity for accomplishing the organization's target.

### TOTAL YEAR OF EXPERIENCE:

Approximately **10 Years**, where **4+ year of Digital marketing**.

### WORKING HISTORY:

#### **1. Director and Co-Founder (January 01, 2020 to Till now)**

##### **Jovend Limited (an online marketplace)**

[www.jovend.com](http://www.jovend.com), Adabor, Dhaka.

*Duties/Responsibilities:* Jovend Limited is an e-commerce market place of Bangladesh. My main activities are as follows:

- Manage all the digital marketing related task
- Manage operational task
- Reasearch and Development

#### **2. Owner and Founder (March 01, 2016 to Till now)**

##### **Dhakar Dokan (an online shop)**

[www.dhakardokan.com.bd](http://www.dhakardokan.com.bd), Kamrangirchar, Dhaka.

*Duties/Responsibilities:* Dhakardokan.com.bd is an e-commerce organization of Bangladesh. I am responsible to manage all aspects of Dhakardokan.com.

#### **3. Managing Director (March 01, 2016 to Dember 31 2019)**

##### **Ekush IT Limited**

Kamrangirchar, Dhaka.

*Duties/Responsibilities:* Ekush IT Limited was a renowned IT Company of Bangladesh. I am responsible to manage all aspects of Ekush IT Limited and its sister concern Ekush IT Institute. My main activities are as follows:

- Determine all the management and processing needs and schedules to meet these goals.
- Digital Marketing (Facebook, Google AdWords, LinkedIn etc)
- Web traffic analysis using various digital tools like Google analytics
- Strategic analysis, Keyword research and analysis
- Email marketing
- SEO (Search Engine Optimization)
- Content development for advertising
- Plan, develop, evaluate and administer all the operations.
- Finding complex problem and obstacle, analyze and solve.

- Analyze and understand the present trend of market
- Providing online help to clients to achieve success

#### **4. Senior Officer and HOD (MIS & ICT) (October 21, 2013 to February 29, 2016)**

##### **Sinobangla Industries Limited**

(A China-Bangladesh joint-venture WPP & FIBC Bag manufacturing company)

Boro Baluakandi, Gazaria, Munshiganj.

**Duties/Responsibilities:** I am responsible to manage all aspects of IT and the Management Information System (MIS) relating to production and delivery and provide accurate, informative and accessible statistical data analysis to inform management. All the activities are done by the computer based software on daily, weekly, monthly and yearly basis. Also, some other activities follows:

- Determine computer-based information management and processing needs and schedules to meet these goals.
- Plan, develop, evaluate and administer computer operations including systems support and maintenance for the smooth working.
- Check, maintain and update (if necessary) existing information system including hardware, wired and wireless (Wi-Fi) network.
- Maintain file server (Windows Server 2012) and User Access Control.
- Ensure Data Security and update virus definition.
- Ensure regular Data backup.
- Maintain CCTV System, Attendance System and Radio Link.
- System analysis and update PMIS & Inventory software if necessary.
- Maintain computer accessories database and movement activities.
- To train colleagues and team members for proper using IT accessories.
- Time to time inform the management about the policies and procedures and make hiring recommendations.
- Facilitate and guide sub-ordinate within the campus.
- Maintaining, editing and distributing **ISO 9001 and OHSAS 18001** related all documents and work as Deputy Management Representative (**DMR**). Also, I am a Qualified Internal Auditor.

#### **5. IT Officer (February 01, 2013 – October 20, 2013)**

##### **World Health Organization**

National Health Crisis Management Center & Control Room

Directorate General of Health Services (DGHS), Mohakhali, Dhaka -1212.

**Duties/Responsibilities:** We are reorganizing the ICT systems of ‘Upazila Health Complex’ and all other government health center of Bangladesh and working to establish a data center for ‘National Health Crisis Management Center & Control Room’ under ‘Directorate General of Health Services’, Mohakhali, Dhaka -1212. ‘World Health Organization’ (WHO) is also playing an important role in the success of this program. I am also responsible to train selected staff of ‘Upazila Health Complex’ and other government health center of all over Bangladesh to update the database through online.

#### **6. Assistant Systems Engineer (Contract for August 26, 2012 – January 31, 2013)**

**Flora Limited**, Adamjee Court (Annex-2), Mothijheel, Dhaka-1000.

**Duties/Responsibilities:** This is a contract job for IT Systems Management of **WFP** (World Food Program, Agargaon, Dhaka).

#### **7. Control Supervisor (December 02, 2009 - December 31, 2011)**

##### **SMPRS & MDGs in Bangladesh (a project of UNDP)**

General Economic Division, Ministry of Planning, Sher-e-Bangla Nagar, Dhaka-1207.

**Duties/Responsibilities:** Installing and Maintaining Dell, IBM and HP based computer systems at network sites, running packaged and customized software. Installing and maintaining Internet connections including Dial-up, GPRS/EDGE etc. Responding to users' problem reports and troubleshooting hardware, software and network-related problems. Maintaining ICT equipment status in a database to track maintenance, repairs, warranty claims and swapping. Ensuring the security of the Ministry's (General Economics Division, Ministry of Planning, Dhaka). Troubleshooting system and network problems and diagnosing and solving hardware/software faults. Finding solutions to problems, fixing a major fault on the operating system, replacing parts as required. Configures and manages LAN and WAN connectivity, Router, Firewall, Print Server and other Network devices and services. Ensures the smooth operation of computer networks and storage devices. Monitors system performance. Virus cleans up from user PC.

#### **8. Service Engineer (April 12, 2008 - August 31, 2009)**

**Lotus Computer**, ECS (7th floor), Elephant Road, Dhaka.

**Duties/Responsibilities:** Computer Hardware Assembling, Troubleshooting, OS (Windows & Linux) & Software Installation and Networking.

#### **ACADEMIC QUALIFICATION:**

1. Exam Title : MS in Computer Science & Engineering (CSE) [02 Years Program]  
Major : Computer Science & Engineering  
Institute : United International University, Dhaka, Bangladesh.  
Result : CGPA 03.33 (out of 04.00)  
Passing Year : Spring, 2012

2. Exam Title : BSc in Computer Science & Engineering (CSE) [04 Years Program]  
Major : Computer Science & Engineering  
Institute : United International University, Dhaka, Bangladesh.  
Result : CGPA 02.72 out of 04.00 (About 75% Mark)  
Passing Year : Summer, 2009

3. Exam Title : Diploma in Engineering (04 Years Program)  
Concentration : Computer Technology  
Institute : Dhaka Institute of Engineering and Technology (Under BTEB), Dhaka.  
Result : CGPA 03.01 (out of 04.00)  
Passing Year : 2005

4. Exam Title : Secondary School Certificate  
Concentration : Science  
Institute : Aftab Uddin High School, Bhagalpur, Bajitpur, Kishoregonj.  
Result : 1st Division  
Passing Year : 1997

#### **❖ TRAINING SUMMARY:**

Training Title : **SEO (Search Engine Optimization)**  
Institute : Creative IT Institute, Dhanmondi  
Year : 2016

Training Title : **Affiliate & E-commerce Marketing**  
Institute : BASIS Institute of Technology & Management (BITM)  
Year : 2016

Training Title : **CCNA (Module 01 – Module 03)**  
Institute : United International University (Local Academy)

Status : Completed (84.4% Marks)  
Year : 2009 - 2010

Training Title : **CCNA Module 04**  
Topics : LAN Switching and Wireless, (Switch Configuration and wireless)  
Institute : United International University (Local Academy)

Training Title : **Server Setup and configure using Windows 2000 server**  
Institute : Bangladesh Atomic Energy Commission (ICS) AERE, SAVAR.  
Topic : Hardware maintenance & Troubleshooting, Networking in Windows Server  
: 2000 platform, Domain Maintaining and Web Page Design.  
Year : 2004  
Duration : 03 Months

Training Title : **Training Program on Object Oriented Programming-OOP (Dot Net Track)**  
Institute : Bangladesh Association of Software and Information Services (BASIS)  
Topic : Basic ASP.NET, Class Responsibility Collaborator (CRC) Analysis,  
: Database fundamentals (MSSQL), Test driven programming fundamentals with  
: NUnit, Understanding basic UML, Software development best Practices etc.  
Year : From January 23, 2009 to March 20, 2009  
Duration : 120 hours (Total 30 sessions in two months)

❖ **IT RELATED SKILL:**

- Working knowledge of **Active Directory, DNS and DHCP** using Windows Server 2008.
- Configure different server using Windows Server 2008, Administers Windows-based servers.
- Computer Assembling, Maintenance and Troubleshooting
- Installing and maintaining Internet connections including Dial-up, GPRS / EDGE
- Trouble-shooting hardware, software and network-related problems.
- Troubleshooting system and network problems, diagnosing and solving hardware/software faults.
- Configures and manages LAN connectivity, modem, managed Switch, Print Server and other Network devices and services and Ensures security protection of the LAN and servers.
- Linux Shell Scripting And other related works
- Maintain CCTV system, Attendance system, configure radio link etc.
- **Programming Skill:** Fundamental of C#, ASP.NET, Database fundamentals (MSSQL), Microsoft Visual Basic 6, C and C++
- **Designing (DTP) Software:** Adobe Illustrator, Adobe Photoshop, Quark Express and Corel Draw
- **Operating System:** Microsoft Windows 2000 / Me / XP / 07 / 08, Linux (Fedora)
- **Microsoft Office Package (XP / 2003 / 2007 / 2010 / 2013)**

❖ **LANGUAGE PROFICIENCY:**

Language	Reading	Writing	Speaking
Bangla	Native Language	Native Language	Native Language
English	High	Medium	Medium

❖ **PUBLICATION:**

Paper Name : **A Distributed SCTP Scheme for Bandwidth Aggregation.**  
Published to : 16th International Conference on Computer and Information Technology (ICCIT-2013), Khulna University, Khulna. Date: 08-10 March 2014.  
Paper ID : **286**

Author : Md. Mamun Elahi & Shahin Khan

**Abstract:** It is the time to use more bandwidth, time to use a different kind of network interfaces together and time to use an uninterrupted connection. For different reasons, service providers may not be able to provide service all places according to customers' need. Also, Line may be dropped for mobility. Considering all those factors, we have developed an algorithm that extends basic SCTP to aggregate bandwidths of multiple interfaces. In this paper, we have simulated the effects of different related parameters using C programming language and measured and demonstrated the performance of the suggested algorithm graphically.

❖ **PROFESSIONAL MEMBERSHIP:** I am an Associate Member of Bangladesh Computer Society (BCS) and the membership number is AM-5942.

**PERSONAL DETAILS:**

Full Name : **Shahin Khan**  
Father's name : A.N.M Jahir Raihan  
Mother's name : Khadija Raihan  
Contact Number : +8801711116725, +8801914728029  
Email Address : shahinkhanbsc@yahoo.com  
Present Address : Sinobangla Industries Limited, Boro Baluakandi, Gazaria, Munshiganj.  
Permanent Address : Station Road, Bhagalpur, Bajitpur, Kishoregonj.  
Mailing Address : Station Road, Bhagalpur, Bajitpur, Kishoregonj.  
Date of Birth : 21<sup>st</sup> January, 1983  
Marital Status : Married  
Sex : Male  
Nationality by birth : Bangladeshi  
Religion : Islam

❖ **DECLARATION:** I confirm that the information I have given in this CV is complete and true, currently.

❖ **REFERENCES:**

<b>1. Mr. Mohammad Monirul Islam</b> Deputy Chief GED, Ministry of Planning Sher-e-Bangla Nagar, Dhaka-1207. Office Phone: - 0171146451 <b>E-mail: monirulislam.71@gmail.com</b>	<b>2. Mr. Md. Mamun Elahi</b> Assistant Professor Department of Computer Science and Engineering United International University Mobile: +8801914001570 <b>E-mail: mamunelahi@yahoo.com</b>
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